



EXTERNAL ADVERTISEMENT

Mamusa Local Municipality is an equal opportunity employer committed to the promotion of equity and equality, hereby seeks to invite applications from committed, self-driven, motivated, service delivery-orientated, high-performance professionals suitably qualified persons to fill the following position to be stationed at Schweizer-Reneke:

**DEPARTMENT: MUNICIPAL MANAGER MUNICIPAL MANAGER
[5-YEAR FIXED TERM CONTRACT]**

To be stationed in Schweizer - Reneke

A total remuneration Package in terms of Government Gazette No. 50737 (dated 30 May 2024),

Total Remuneration Package

: Minimum: R 1 113 168

: Plus 4% remote allowance and non-pensionable cash gratuity

• Total Remuneration Package

: Midpoint: R1 232 763

: Plus 4% remote allowance and non-pensionable cash gratuity

• Total Remuneration Package

: Maximum: R1 368 368

: Plus 4% remote allowance and non-pensionable cash gratuity

MINIMUM QUALIFICATIONS AND REQUIREMENTS:

Bachelor's Degree in Public Administration/Political Sciences/Social sciences/Law or equivalent * A postgraduate qualification in fields related to public administration will be an added advantage * Certificate in Municipal Finance Management or Certificate Program in Municipal Development [CPMD] in line with Minimum regulations on competency level of

2007 * Five years relevant experience at senior management level, have proven successful institutional transformation within public or private sector * Extensive knowledge and understanding of legislation pertaining to Local Government and financial management, service delivery innovations and strategic capabilities * Advanced Computer literacy in Microsoft Office [Word, Excel, PowerPoint and Outlook, Valid driver's license and NO criminal record. The need for signing of an employment contract, a performance agreement and disclosure of financial interest and the need to undergo security vetting.

KNOWLEDGE: Advanced knowledge and understanding of relevant policy and legislation * Advanced understanding of institutional governance systems and performance management * Advanced understanding of council operations and delegation of powers * Proven track record of good governance, audit and risk management, budget and finance management * Ability to be an innovative and strategic leader * Good facilitation and communication skills.

KEY PERFORMANCE AREAS : The overall management of the Municipality in order to ensure efficient and effective provision of services, promoting economic growth, facilitation social and economic development, and long term sustainability of the Municipality * The development and management of an economically effective, accountable administration which is equipped to implement the municipality's integrated development plan, to operate in accordance with the municipality's performance management system and to understand the needs of the local community * Perform all functions, duties and responsibilities as contained in the relevant local government legislations such as, but not limited to, The Constitution, MFMA, Municipal Structures Act, Municipal System Act, Promotion of Administrative Act, etc. * Ensuring the streamlining of staff towards core basic service delivery * Responsible for the overall management of the municipality * Provide general strategic management to ensure that the municipality meets the five [5] Key Performance Areas and the outcome of LGTAS : Handling the implementation of the Integrated Development Plan, Effective governance, internal financial control and internal Audit, Risk Management, Accounting policies, Review the Annual Financial Statement to provide the Council of the Municipality with an authoritative and credible view of the financial position of the Municipality * Promote Labour relations * Render strategic leadership during development, implementation and monitoring of the Integrated Development Plan [DP] and Performance Management System [PMS] by providing suitable performance indicators * Perform such other functions as may be prescribed.

NB: Applications for the Municipal Manager position to strictly be in Annexure "C" form of Government Gazette No. 37245 (dated 17th January 2014)

Formal Application letters (Do Not use Z83 Forms) as well as comprehensive Curriculum Vitae and certified copies of certificates to be addressed to:

The Acting Municipal Manager
Mamusa Local Municipality
P.O Box 5
SCHWEIZER RENEKE
2780

Or

Hand Delivered to:

Records Section
Attention: Acting Municipal Manager
28 Schweizer Street
SCHWEIZER RENEKE
2780

All enquiries must be directed to the Acting director Corporate Services Mr. T.C Lee at **076 871 4300** or email colletlee@gmail.com

CLOSING DATE: 24 October 2024 at 15h00

Adv L.S. Tutubalang
ACTING MUNICIPAL MANAGER